ILGE TNA/NOA DATA POLICY (Version 1.0 - 30/10/2023)

The ILGE transnational access (TNA) and national open access (NOA) Data Policy is designed for TNA/NOA users and outlines the principles for using, sharing, and exploiting data and data products generated during ILGE TNA/NOA activities. The handling of personal data collected within TNA/NOA activities is addressed in the Privacy Policy adopted in the ILGE TNA/NOA network. The terminology used in this document aligns with the definitions provided in the latest version of the document "*Guidelines for Transnational and National Open Access (TNA/NOA) to Research Infrastructures within MEET WP3-ILGE: Processes, Procedures, and Management*", to which the following document is complimentary.

Research data
ILGE is committed to adhering to the FAIR principles for scientific data, thereby ensuring that data produced within TNA/NOA activities is Findable, Accessible, Interoperable, and Reusable.

Data collection and storage
TNA/NOA providers and users are required to agree on a data management plan that outlines how research data from the TNA/NOA project will be managed. This plan must ensure that research data are appropriately maintained, archived for a reasonable period, and made available for review and (re-)use. The data management plan will be an integral part of the Access Agreement signed between the user and the facility. During the TNA/NOA activity, the User/User group will receive support to format the data in a way that allows it to be used with available open software packages after the completion of the TNA/NOA project. However, if proprietary software is needed, such as for reading/editing/interpreting the data after the project's completion, the facility is not obligated to provide the User/User group access to this software.

Data publication
As the individual responsible for management of data produced during TNA/NOA activities, the PI must ensure open access to all data and peer-reviewed publications related to these activities. The User/User group thus commits to publishing the data as a data publication on the GFZ Data Services repository, or, if the data formats are unsuitable for this portal, in another appropriate data repository under a CC:BY 4.0 license, allowing data sharing and reuse with proper attribution. An embargo period, during which metadata publication must be ensured, may be adopted. The duration of the embargo will be determined based on the duration of the main external project (e.g. PhD or ERC) associated with the TNA/NOA project. If no specific project exists, the embargo period is set to 2 years. In all cases, this embargo period begins the day after the TNA/NOA project is completed. The PI also commits

to adhere to a maximum moratorium period of 2 years for data publication, starting the day after the TNA/NOA project is completed. After 2 years from the project's completion, both data and metadata must be published and available on a dedicated repository.

If peer reviewed publication(s) result from the data acquired under the TNA/NOA activity, the PI must ensure open access publication - via a trusted repository - at the latest i) upon publication, if an electronic version is available for free via the publisher, or ii) within six months of publication in any other case.

The PI is required to acknowledge the MEET project, the ILGE network, and the support from the NGEU Programme in any publication resulting from work carried out within the framework of the ILGE TNA/NOA activities, using the standard statement: "*this publication results from work carried out under transnational access / national open access action under the support of WP3 ILGE - MEET project, PNRR - EU Next Generation Europe program, MUR grant number D53C22001400005.*".

This acknowledgement is crucial for counting the publication as a publication resulting from ILGE TNA/NOA activities. Failure to meet the above requirements will result in exclusion from future ILGE TNA/NOA activities.